

Skills Check-Off

Tracheostomy Suctioning

Candidate: _____ Examiner: _____

Date: _____ Signature: _____

Time Started: _____

	Points Possible	Points Awarded
Takes, or verbalizes, body substance isolation precautions	1	
Directs pre-oxygenation of patient	1	
Identifies and selects all equipment	1	
Connects catheter to suction source	1	
Dons sterile gloves	1	
Grasp suction catheter	1	
Inserts catheter until resistance is met	1	
Closes port on suction catheter with thumb	1	
Withdraws catheter in a twisting motion suction no longer than 15 seconds	1	
NOTE: Examiner tells candidate that secretions are still present and are thick in nature		
Directs pre-oxygenation of the patient	1	
Draws up 3-5cc of sterile water in a 3-5cc syringe	1	
Injects the sterile water into the Tracheostomy tube	1	
Grasp a clean suction catheter	1	
Inserts catheter until resistance is met	1	
Closes port on suction catheter with thumb	1	
Withdraws catheter in a twisting motion suction no longer than 15 seconds	1	
NOTE: Examiner informs the candidate the Tracheostomy tube is clear of secretions		
Candidate directs continued Oxygen therapy	1	
Time End: _____	Total	13

CRITICAL CRITERIA

- _____ Does not immediately don or verbalize BSI
- _____ Does not pre-oxygenate patient
- _____ Suctioned longer than 15 seconds
- _____ Inserted the suction catheter in a dangerous manner